

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 5

June 27, 2024

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 5 (the "District") met in regular session, open to the public, on the 27th day of June, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Nancy E. Hedrick	President
John Metzger	Vice President
Bobby J. Adams	Secretary
LaToya Phillips	Assistant Vice President
Carol Walker	Assistant Secretary

and all of the above were present, except Director Hedrick, thus constituting a quorum.

Also attending the meeting were Sarah Valladeres of Stormwater Solutions, LLC; Albert Ramirez of Lake Management Systems, LP; Brandon West of Touchstone District Services; Greg Dubiel of Municipal Operations & Consulting, Inc. ("MOC"); Veronica Hernandez of McLennan & Associates, L.P.; Kristy Hebert of Tax Tech, Inc.; Stephanie Lee of KGA/DeForest LLC; Enrique Sanchez of R. G. Miller Engineers, Inc. ("RGM"); Andrew Rue and Justin Wagner of Woodmere Development Co., Ltd. ("Woodmere"); and Greer Pagan, Erica Santamaria, and Holly Huston of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

There being no members of the public requesting to make public comment, The Board then moved to the next agenda item.

MINUTES

The Board considered approving the minutes of May 23, 2024, regular meeting. After review and discussion, Director Metzger moved to approve the minutes, as corrected. Director Adams seconded the motion, which passed unanimously.

REVIEW ARBITRAGE REPORT FOR THE SERIES 2019 BONDS

Mr. Pagan reviewed the Arbitrage Rebate Report for the District's Series 2019 Bonds. He noted that the Report reflects no payments are due to the Internal Revenue Service and no action was needed by the Board.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Hernandez presented the bookkeeper's report and invoices for the Board's review. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached.

Ms. Hernandez presented a budget for fiscal year end July 31, 2025, a copy of which is attached to the bookkeeper's report.

The Board discussed the AWBD summer conference and considered authorizing attendance at the winter conference.

Following review and discussion, Director Metzger moved to (1) approve the bookkeeper's report, and payment of the invoices; and (2) approve reimbursement of all eligible expenses for Directors who attended the summer conference, which the District's bookkeeper confirmed are in compliance with the District's Travel Reimbursement Guidelines, and to authorize attendance of any interested Directors at the winter conference. Director Phillips seconded the motion, which was approved by unanimous vote.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Hebert presented the tax assessor/collector's reports and invoices for the Board's review. A copy of the tax assessor/collector's reports, including a list of checks presented for approval, is attached. She reported that 98.65% of the 2023 taxes had been collected as of May 31, 2024. Ms. Hebert reported the District's preliminary value is \$461,700,000. After review and discussion, Director Adams moved to approve the tax assessor/collector's reports and payment of the invoices. Director Phillips seconded the motion, which passed unanimously.

AMENDMENT TO TAX ASSESSOR COLLECTORS CONTRACT

Ms. Hebert presented and reviewed an Amendment to the Tax Assessor Collector's contract. Following review and discussion, Director Adams moved to approve the amendment as presented. Director Phillips seconded the motion, which passed by a unanimous vote.

ENGINEERING MATTERS

Mr. Sanchez presented the engineer's report, a copy of which is attached.

Mr. Sanches requested authorization to prepare plans and specifications for the following projects: (1) Briarwood Crossing, Section 19; (2) Briarwood Crossing, Section 20; and (3) Briarwood Crossing, Section 21.

Mr. Sanchez reported on the status of design of District facilities for the following projects: (1) Briarwood Crossing, Section 18; (2) Courageous Trail Street Extension, Phase 1; (3) Regional Permanent Wastewater Treatment Plant, Phase 1; and (4) Transmission Water Line Rosenberg Interconnect.

Mr. Sanchez updated the Board on the status of Interim Wastewater Treatment Plant Phase 3.

Mr. Sanchez updated the Board on the status of construction of water, sewer, and drainage facilities to serve Briarwood Crossing, Section 13.

Mr. Sanchez updated the Board regarding the status of construction of water, sewer, and drainage facilities to serve Briarwood Crossing, Section 17. He reviewed and recommended approval of Pay Estimate No. 1 in the amount of \$1,089,874.35 payable to Principal Services, LTD ("Principal").

Mr. Sanchez updated the Board regarding the status of construction of Briarwood Crossing Detention 5 (A-C).

Following review and discussion, Director Metzger moved to (1) approve the Engineer's Report as presented; (2) authorize preparation of plans and specifications for the following projects: (i) Briarwood Crossing, Section 19; (ii) Briarwood Crossing, Section 20; and (iii) Briarwood Crossing, Section 21; and (3) approve Pay Estimate No. 1 in the amount of \$1,089,874.35 payable to Principal for the construction of water, sewer, and drainage facilities to serve Briarwood Crossing, Section 17. Director Walker seconded the motion, which passed by unanimous vote.

UPDATE ON BOND APPLICATION NO. 13

Mr. Sanchez updated the Board regarding the status of Bond Application No. 13.

LANDSCAPE ARCHITECT'S REPORT

Ms. Lee reviewed the landscape architect's report, a copy of which is attached.

Ms. Lee requested Board authorization to prepare plans and specifications for Briarwood Crossing Phase 2 Section 18 landscaping improvements.

Ms. Lee requested Board approval of plans and specifications and authorization for advertisement for bid for Briarwood Crossing Phase 2 Section 13 landscaping improvements.

Ms. Lee requested Board approval of plans and specifications and authorization for advertisement for bid for Briarwood Crossing Phase 2 Section 17 landscaping improvements.

Mr. Ruvalcaba updated the Board regarding the construction of Briarwood Crossing, Phase 2, and Section 12 landscaping improvements.

Following review and discussion, and based upon the landscape architect's recommendation, Director Adams moved to (1) approve the landscape architects' report as presented; (2) authorize KGA to prepare plans and specifications for Briarwood Crossing Phase 2 Section 18 landscaping improvements; (3) approve plans and specifications and authorization for advertisement for bid for Briarwood Crossing Phase 2 Section 13 landscaping improvements; and (4) approve plans and specifications and authorization for advertisement for bid for Briarwood Crossing Phase 2 Section 17 landscaping improvements. Director Metzger seconded the motion, which passed by a unanimous vote.

MAINTENANCE OF DETENTION AND AMENITY PONDS

Mr. Ramirez updated the Board regarding the maintenance of detention and amenity ponds.

OPERATION OF DISTRICT FACILITIES

Mr. Dubiel presented the monthly operator's report and reported on repairs and maintenance of the District's facilities. A copy of the operator's report is attached. Mr. Dubiel stated that there was 1 new residential tap installed during the month of May. He requested approval to submit 5 accounts in the amount of \$730.77 to collections. Following review and discussion, Director Metzger moved to (1) approve the operator's report; and (2) authorize submittal of 5 accounts in the amount of \$730.77 to collections. Director Adams seconded the motion, which was passed by a unanimous vote.

ELECTRONIC PAYMENT PROCESSING AGREEMENT WIT CHASE BANK

There was no discussion on this agenda item.

TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

The Board conducted a hearing on termination of utility service. Mr. Dubiel informed the Board that the customers included on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to this meeting of the opportunity to appear before the Board to explain, contest, or correct their utility service bill and to show reason for nonpayment. After review and discussion, Director Metzger moved to terminate utility service to all customers included on the termination list in accordance with the District's Rate Order if their utility bills are not paid because said customers were neither present at the meeting nor had presented any written statement on the matter and direct that the delinquent customer list be filed appropriately and retained

in the District's official records. Director Adams seconded the motion, which was approved by unanimous vote.

REPORT FROM STORM WATER SOLUTIONS

Ms. Valladares reviewed a report from Storm Water Solutions. A copy of which is attached.

TOUCHSTONE DISTRICT SERVICES

Mr. West presented and reviewed a report on the District's website. A copy of which is attached. The Board requested a proposal to Director Email Addresses to be presented at the July Board meeting

DEVELOPER'S REPORT

Mr. Rue updated the Board on development in the District.

MEETING SCHEDULE

The Board concurred to conduct the next regular meeting on July 25, 2024, at 11:00 a.m.




Secretary, Board of Directors

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