

MINUTES  
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 5

June 25, 2026

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 5 (the "District") met in regular session, open to the public, on the 25<sup>th</sup> day of June, 2026, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

|                 |                          |
|-----------------|--------------------------|
| Carol Walker    | President                |
| LaToya Phillips | Vice President           |
| Trina Johnson   | Secretary                |
| Alfredo Garza   | Assistant Vice President |
| Corey Gurney    | Assistant Secretary      |

and all of the above were present, except Directors Phillips and Johnson, thus constituting a quorum.

Also attending the meeting were Alyssa Peruchini of The GMS Group, LLC ("GMS"); Angel Ruvalcaba of KGA/DeForest LLC; Marco Montes of EHRA Engineering ("EHRA"); Kristy Schoonover of Tax Tech, Inc.; Donald Wallin of Stormwater Solutions, LLC ("SWS"); Albert Ramirez of Lake Management Systems, LP; Brandon West of Touchstone District Services ("Touchstone"); Greg Dubiel of Municipal Operations & Consulting, Inc. ("MOC"); Veronica Hernandez Daisy Baena of McLennan & Associates, L.P.; Justin Wagner of Woodmere Development Co., Ltd. ("Woodmere"); and Greer Pagan and Rachel Wooten of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment.

Director Walker discussed her intentions for leading and governing District Board meetings. She thanked the Board and consultants for their cooperation and commitment to serving the District. A copy of Director Walker's public comments are attached.

There being no additional members of the public requesting to make public comment, the Board moved to the next agenda item.

## MINUTES

The Board considered approving the minutes of May 28, 2026, regular meeting. After review and discussion, Director Walker moved to approve the minutes, as discussed. Director Garza seconded the motion, which passed unanimously.

## SECURITY MATTERS

The Board reviewed a copy of the security report, a copy of which is attached. Discussion ensued regarding security matters.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Hernandez presented the bookkeeper's report and invoices for the Board's review. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached.

The Board discussed the AWBD summer conference and considered authorizing attendance at the winter conference.

Following review and discussion, Director Walker moved to (1) approve the bookkeeper's report, and payment of the invoices; and (2) authorize attendance of any interested Directors at the AWBD winter conference. Director Gurney seconded the motion, which was approved by unanimous vote.

## REVIEW AND CONSIDER REVISIONS TO TRAVEL REIMBURSEMENT GUIDELINES AND APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES

Director Walker reviewed proposed revisions to the District's Travel Reimbursement Guidelines. Discussion ensued regarding proposed revisions to the guidelines. Following review and discussion, Director Walker moved to adopt the new Travel Reimbursement Guidelines. Director Garza seconded the motion, which passed unanimously.

The Board considered the approval of reimbursement of all eligible expenses for Directors who attended the summer conference, which the District's bookkeeper confirmed are in compliance with the District's updated Travel Reimbursement Guidelines.

Following review and discussion, Director Walker moved to approve reimbursement of all eligible expenses for Directors who attended the summer conference. Director Garza seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Hebert presented the tax assessor/collector's reports and invoices for the Board's review. A copy of the tax assessor/collector's reports, including a list of checks presented for approval, is attached. She reported that 98.72% of the 2025 taxes had been collected as of May 31, 2026. After review and discussion, Director Walker moved to approve the tax assessor/collector's reports and payment of the invoices. Director Garza seconded the motion, which passed unanimously.

## AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing Perdue, Brandon, Fielder, Collins & Mott, LLP ("Perdue") to proceed with the collection of the 2025 real property taxes that are delinquent on July 1, 2026. Upon a motion made by Director Walker and seconded by Director Garza, the Board unanimously authorized Perdue to proceed with the delinquent tax collection when appropriate.

## ENGINEERING MATTERS

Mr. Montes presented the engineer's report, a copy of which is attached.

Mr. Montes stated design is underway for the following projects: (1) Briarwood Crossing, Section 19; (2) Briarwood Crossing, Section 20; and (3) Regional Permanent Wastewater Treatment Plant, Phase 1.

Mr. Montes updated the Board regarding the status of water, sewer, and drainage facilities to serve Briarwood Crossing, Section 21.

Mr. Montes updated the Board regarding the status of water, sewer, and drainage facilities to serve Briarwood Crossing, Section 18 and Courageous Trail Street Extension, Phase 1.

Mr. Montes updated the Board regarding the status of paving facilities to serve Briarwood Crossing, Section 18 and Courageous Trail Street Extension, Phase 1.

Mr. Montes updated the Board regarding the status of water, sewer, and drainage facilities to serve Briarwood Crossing, Section 21.

Mr. Montes updated the Board regarding the status of paving facilities to serve Courageous Trail Street Extension, Phase 1 Paving Facilities.

Mr. Montes updated the Board regarding the status of the Wastewater Treatment Plant Expansion. He presented and reviewed a proposal for Professional Engineering Services for a 0.475 MGD Wastewater Treatment Plant to serve the District, in the

amount of \$150,000.00. Discussion ensued regarding the design of the Wastewater Treatment Plant and the construction bidding process.

Following review and discussion, Director Walker moved to approve the Engineer's Report as presented. Director Garza seconded the motion, which passed by unanimous vote.

#### APPROVE EMERGENCY RESPONSE PLAN AND FILING OF CERTIFICATION OF SAME WITH THE ENVIRONMENTAL PROTECTION AGENCY

Mr. Dubiel reported on certain certification obligations that the District must meet under the America's Water Infrastructure Act of 2018 (the "Act"). He stated that, pursuant to the Act, the District must certify to the Environmental Protection Agency that its community water system has completed an Emergency Response Plan (the "Plan"). Mr. Dubiel discussed the District's Plan. After review and discussion, Director Garza moved to approve the Emergency Response Plan, authorize the filing of certification of the Plan with the Environmental Protection Agency, and direct (1) the Plan to be filed confidentially in the District's official records and (2) confirmation of certification be filed in the District's official records. Director Gurney seconded the motion, which passed unanimously.

#### LANDSCAPE ARCHITECT'S REPORT

Mr. Ruvalcaba reviewed the landscape architect's report, a copy of which is attached. Discussion ensued regarding desired landscaping projects. Following review and discussion, Director Walker moved to approve the landscape architect's report. Director Garza seconded the motion, which passed unanimously.

#### MAINTENANCE OF DETENTION AND AMENITY PONDS

Mr. Ramirez updated the Board regarding the maintenance of the detention and amenity ponds within the District. He then presented and reviewed a proposal to replace the Briarwood Lake 3 Fountain in the amount of \$21,920.00. Following review and discussion, Director Walker moved to approve the proposal as presented. Director Gurney seconded the motion, which passed by a unanimous vote.

#### OPERATION OF DISTRICT FACILITIES

Mr. Dubiel presented the monthly operator's report and reported on repairs and maintenance of the District's facilities. A copy of the operator's report is attached. Mr. Dubiel reported the MOC will be hard flushing the water distribution system.

Mr. Dubiel requested one uncollectible account in the amount of \$35.42 be sent to collections.

Following review and discussion, Director Walker moved to (1) approve the operator's report; (2) authorize MOC to submit one uncollectible account in the amount of \$35.42 to collections. Director Garza seconded the motion, which was passed by a unanimous vote.

#### TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

The Board conducted a hearing on termination of utility service. Mr. Dubiel informed the Board that the customers included on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to this meeting of the opportunity to appear before the Board to explain, contest, or correct their utility service bill and to show reason for nonpayment. After review and discussion, Director Walker moved to terminate utility service to all customers included on the termination list in accordance with the District's Rate Order if their utility bills are not paid because said customers were neither present at the meeting nor had presented any written statement on the matter and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Garza seconded the motion, which was approved by unanimous vote.

#### AMEND RATE ORDER

There was no discussion on this agenda item.

#### REPORT FROM SWS

Mr. Wallin reviewed a report from SWS, a copy of which is attached. Following review and discussion, Director Walker moved to approve the SWS report. Director Gurney seconded the motion, which passed unanimously.

#### TOUCHSTONE DISTRICT SERVICES

Mr. West presented and reviewed a report on the District's website, a copy of which is attached. Following review and discussion, Director Walker moved to approve the report on the District's website. Director Garza seconded the motion which passed unanimously.

#### DEVELOPER'S REPORT

Mr. Wagner updated the Board on home sales and development in the District.

#### GARBAGE AND RECYCLING MATTERS

There was no discussion on this agenda item.

## MEETING SCHEDULE

The Board concurred to conduct the next regular meeting on July 23, 2026, at 11:00 a.m.



  
Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

|                                        | Minutes     |
|----------------------------------------|-------------|
|                                        | <u>Page</u> |
| Director Walker's public comments..... | 1           |
| Security Report .....                  | 2           |
| Bookkeeper's report.....               | 2           |
| Tax assessor/collector's reports.....  | 3           |
| Engineer's report.....                 | 3           |
| Landscape architect's report.....      | 4           |
| Operator's report.....                 | 4           |
| Storm Water Solutions report.....      | 5           |
| Website Report .....                   | 5           |